



2024 ABC Annual General Meeting - Online

How to Sign into Microsoft Teams Meeting

Step 1:

Open the confirmation email sent to you the day that you registered. You will also receive a reminder email with the option to join an hour before the event.

If you still need to register you can do so by clicking this link:

<https://events.teams.microsoft.com/event/a7f3f4fe-6d3a-47ab-a635-dc6b0df2cf0e@3bb5f652-0cf2-4e4f-802f-195861ab6a6a>



You're registered for 2024 ABC Annual General Meeting

Hi

Your spot is reserved for this event.

2024 ABC Annual General Meeting
Mon, Nov 18, 2024 1:00 PM - 5:00 PM (UTC-07:00) Mountain Time (US & Canada)

We look forward to seeing you!

Sincerely,
Nicole McCormick

[Join event](#)

Unable to attend? [Cancel your registration](#)

Alberta BeeKeepers Commission

This event is powered by Microsoft Teams, under the direction of the meeting organiser. The data processing that occurs for purposes of this event is subject to the terms of the meeting organiser. [Microsoft Privacy Policy](#)

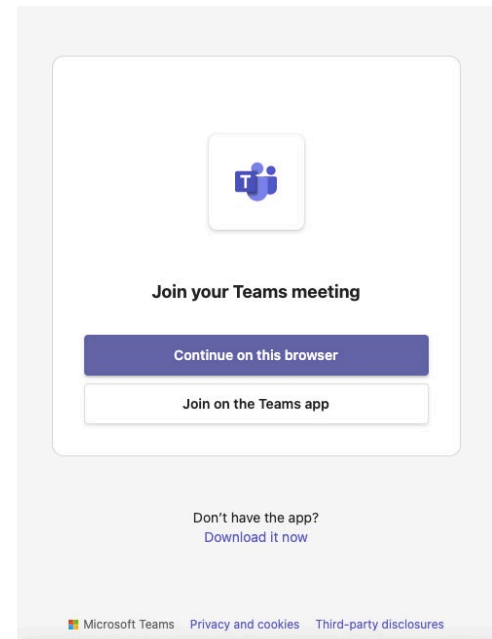


Step 2:

Click “Join event”. This will redirect you to an online page where you can either select “Continue on this browser” or “Join on the Teams app”.

Continue on this browser (new users) – Select this option if you do not have Microsoft Teams downloaded on your computer or if you do not have a Microsoft Teams account. You do not need to download the app when you select this option.

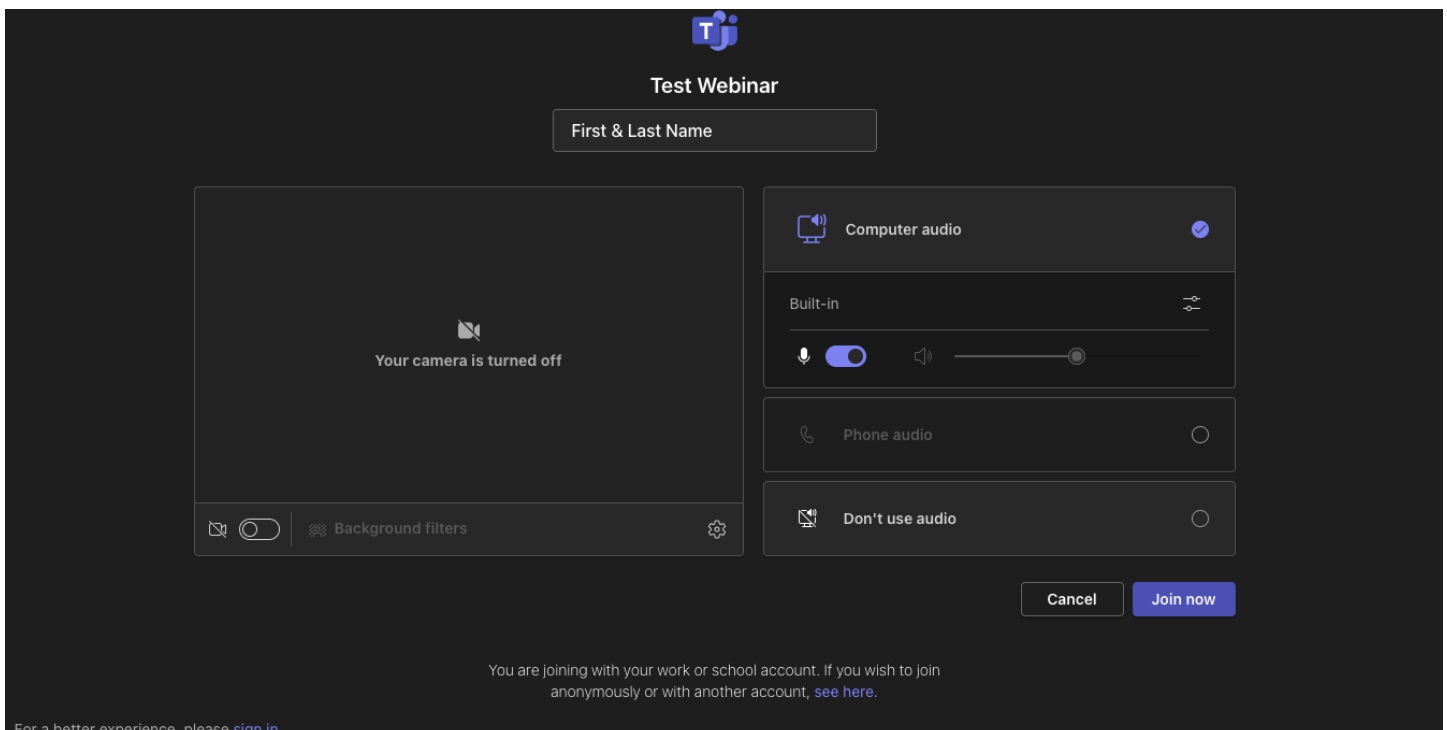
Join on the Teams app (frequent users) – Select this option if you have Microsoft Teams downloaded on your computer and you have an active Microsoft Teams account.



Step 3:

Enter your first and last name at the top of the meeting login page and select Join now in the bottom right corner.

Note: Attendees will not have access to the camera or microphone, so do not worry about these settings. All questions must be directed to the Q&A.





Step 4:

For further instruction please refer to the link below:

<https://support.microsoft.com/en-us/office/join-a-meeting-in-microsoft-teams-1613bb53-f3fa-431e-85a9-d6a91e3468c9>

IMPORTANT

Chat & Polls – When it comes time to vote please click the chat icon at the top of the screen as all polls will be posted and open for individual voting here. The chat will be disabled for all other conversation.

Q&A – The Q&A will be open and available by clicking the icon at the top of the screen.

Raise Hand Function – While this feature is active it will not be monitored, please ask all questions in the Q&A.

